

Records Retrieval Fees for Government Agencies

By their nature, archives are final repositories for permanent records deemed to have historical significance or importance. Many government entities send their records to the NSHS because we do not charge storage fees. The NSHS does recognize that state, county, or local agencies do need to recall their permanent records in certain circumstances, however, NSHS does have the right to charge retrieval fees based on **Section 82-108, Nebraska State Historical Society; documents and records; certified copies; fees.**

If a government agency requires a recall of their records from the permanent collections of the State Archives, the following fees will apply:

File Retrieval Fee (per file) - \$5

Box or Volume Retrieval Fee (per box) - \$10

Security Microfilm Retrieval Fee (per reel):

\$5.00 per reel (1 to 10 reels)

\$7.00 per reel (11 to 25 reels)

\$10.00 per reel (26 to 100 reels)

NOTE: 100 is the maximum number of Security Microfilm reels that can be requested by state, county, or local agencies at any given time. Microfilm must be duplicated and returned to the vault by the vendor before another batch of microfilm will be allowed out of the Government Records Facility of the State Archives.

Questions? Contact:

Nebraska State Historical Society

ATTN: Government Records

1500 R Street

PO Box 82554

Lincoln, NE 68501-2554

402.471.4783/402.471.4438

gayla.koerting@nebraska.gov

Requesting Microfilm? Send payment with your request to:

Nebraska State Historical Society

ATTN: Reference Services

1500 R Street

PO Box 82554

Lincoln, NE 68501-2554

nshs.reference@nebraska.gov